

Helping Tax-Exempt Organizations Stay Tax-Exempt:

A Workshop for Small and Mid-Sized Tax-Exempt Organizations

Co-Sponsored by:



Learn how protect your most valuable asset: ***Your Tax-Exempt Status***. Many organizations are now required file the NEW 990 Tax Form, which requires more information gathering, monitoring and reporting for your organization.

Topics include:

- ***NEW*** IRS rules to stay compliant
- ***NEW*** record keeping and reporting requirements
- ***WHY your organization must file this year even if you never filed before***
- ***WHICH*** Tax Form ***your organization*** should file
- ***NEW Form 990*** --Select line items

Who should attend:

Executive Director and Staff
Board Members

Attorneys
Accountants

Students
Volunteers

Friday, April 16, 2010

8:45 AM - 4 PM (Registration begins at 8 AM)

At the Erickson Alumni Center, Morgantown, WV

Lunch will be provided. Speakers and content are provided by the IRS.

*Registration Fee is \$50.00

*For more information, or to register, please visit our website at www.payrolltaxeds.wvu.edu or contact Steven Hoffman, Director, Tax Services, West Virginia University, by email at Steven.Hoffman@mail.wvu.edu

*This conference has been approved for a maximum of 6 continuing education hours for licensed Social Workers, (WV, MD,PA, & VA), under the West Virginia University Division of Social Work WVBSWE Provider #490051.

*This conference has been approved for 6 hours towards the WVU Division of Social Work Continuing Education Certificate in Nonprofit Management. Contact jacki.inglehardt@mail.wvu.edu for more information.

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